Quick Guide to Temporary Occupational Permit (TOP) Submission

Punggol Reservoir
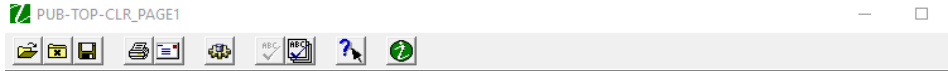
Centralised Services Department (Building Plan Unit)

WHAT DO YOU NEED TO SUBMIT?

- Cover letter stating intention of submission

- Complete the CORENET Form

- Attach all relevant ENDORSED Drawings

⊘PUB

FILL UP PUB-TOP-CLR.XFD form

Fill in the Particulars of Application

Select relevant Plan Type
Add more plans if necessary

If applying for partial TOP, state phases and areas of application. Gridlines may be mentioned. Please be as detailed as possible.

FILL UP PUB-TOP-CLR.XFD form

Fill in the Particulars of Qualified Person

Select name and double check that all particulars are correct.

FILL UP PUB-TOP-CLR.XFD form

Tick and comply to all point stated

FILL UP PUB-TOP-CLR.XFD form

Attachments are to be attached in submission as per required

Thank You

Punggol Reservoir